



**Policy Name:**            **Graduating Swimmer Scholarship Policy**  
**Policy Number:**       **NCSA-013-06.17.2024**  
**Policy Approver:**     **NCSA Board of Directors**  
**Approval Date:**       **June 17, 2024**

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## **POLICY STATEMENT AND OBJECTIVES**

**Nose Creek Swim Association (“NCSA” or the “Club”) would like to acknowledge and reward full-time competitive swimmers with a scholarship for post-secondary education.**

### **1 SCHOLARSHIP AMOUNT**

Up to \$500.00 for each graduating swimmer, to a maximum award of \$2,000.00 combined for all graduating swimmers in any one give one year, subject to final approval by the Board.

### **2 SCHOLARSHIP ELIGIBILITY:**

Requirements of the scholarship will be based on the following:

- o registered as a full-time swimmer with NCSA during his/her high school graduating year,
- o Designated as an NCSA swimmer at swim meets,
- o Attending a full-time program at a post-secondary institution or registered with The Alberta Apprenticeship and Industry Training Board or any approved equivalent Canadian or U.S. Apprenticeship board, in the fall immediately following his/her graduation,
- o Proof of payment for the above program,
- o One time Scholarship (i.e. one scholarship per swimmer), and
- o Application form (example attached as Appendix A) is completed in full & submitted for consideration to the NCSA Board on or before the NCSA Board Meeting in October of the Swimmer Applicant’s graduating year.

### **3 SCHOLARSHIP AWARD**

All scholarships will be awarded at the discretion of the Executive Board and Head Coach.



Appendix A – Scholarship Application

Nose Creek Swim Association (“NCSA”) Scholarship confirmation form:

This form must be completed in full by the NCSA Head Coach or Team Manager and remitted to the NCSA Book keeper for payment.

Swimmer Name:

- Registered as a full-time swimmer with NCSA during his/her graduating year
Commitment to competitive swimming, regular attendance at practice and designation as an NCSA swimmer at swim meets
Enrolled in a full-time program at a post-secondary institution or registered with the Alberta Apprenticeship and Industry Training Board or any approved equivalent Canadian or U.S. Apprenticeship board
Proof of post-secondary registration at any post-secondary institution. A letter of acceptance will be considered acceptable proof (attachment required)
A qualifying time (either "A" or "B")
A letter of consideration from the swimmer must be submitted to the Head Coach, with an attached letter of acceptance from a post-secondary institute by October 1st of his/her graduating year (attachment required)

I name of Head Coach or Team Manager, confirm that the above named swimmer meets the criteria as outlined in NCSA Policy 013-04102015, Graduating Swimmer Policy and is eligible for payment of the NCSA scholarship. Where applicable, supporting documentation has been attached.

Signature

Date

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For use by NCSA Book keeper:

Payment will be made directly to the eligible swimmer on the following conditions:

- This form has been completed in full and approved by the NCSA Head Coach or Team Manager
Required supporting documentation has been received (proof of enrollment, a letter of consideration)
A copy of the approved motion from the NCSA Board of Directors has been provided (obtain from NCSA Secretary)
The family to whose child is receiving the NCSA scholarship is in good standing with NCSA at the time of issuing payment.

Date Payment processed:

Amount of Payment:

\$

Book Keeper Signature: